



## **Enrollment process for State of Arizona former Elected Officials with five years of credited service:**

Eligible former Elected Officials have the option of electing the following life insurance options with the Hartford:

Eligible former Elected Official Options\*: \$5,000, \$10,000, \$12,000 or \$15,000

Eligible Dependent Options\*: \$2,000, \$4,000, \$6,000, \$12,000 or \$15,000\*\*

If the eligible former Elected Official would like to enroll for life insurance once they are no longer eligible for the Hartford Group Life Insurance with State of Arizona benefit plan, they need to:

1. Fully complete the Hartford Enrollment form for former Elected Officials within 31 days from the date the Group Life Insurance coverage terminates from the State of Arizona benefit plan;
2. Return the form to the agency's Human Resources Representative; and
3. Human Resources Representative send the completed enrollment form to Trish Cisneros (Hartford on-site Representative at the ADOA office) at:

Trish Cisneros  
State of Arizona – ADOA Offices  
100 N. 15<sup>th</sup> Ave., Suite 103  
Phoenix, AZ 85007  
Telephone Number: 602-542-4418  
E-mail: [Patricia.cisneros@hartfordlife.com](mailto:Patricia.cisneros@hartfordlife.com)  
Fax Number: 877-473-4969

Hartford will direct bill the former Elected Official for coverage elected. If you have any questions, please feel free to contact Trish Cisneros.

Additionally, if the former Elected Official has supplemental life, they may elect to convert or port their coverage within 31 days from coverage terminating. Additional information is available by visiting <http://groupbenefits.thehartford.com/arizona/>.

*\*Coverage's are subject to the terms and conditions of the contract.*

*\*\*Dependent Coverage cannot exceed 100% of the coverage elected by the former Elected Official.*