

CONTENT AREA

New Hire Benefits Entry Form and Y.E.S. New Hire Self Service

ANNOUNCEMENT

The New Hire section of Y.E.S. is now available for new employees hired on or after August 15, 2013. The new hire benefits entry form in HRIS used by liaisons to enter new hire benefits will remain unavailable. Paper enrollment forms should continue to be sent to the ADOA Human Resources Division Benefits Office for entry. You may fax forms to 602.542.4744 or scan and e-mail them to benefitsissues@azdoa.gov .

ISSUED

September 16, 2013