

CONTENT AREA

New Hire Benefit Enrollment Section of Y.E.S.

ISSUE/QUESTION

When will Y.E.S. be unavailable for new hires?

ANSWER

The New Hire section of Y.E.S will be unavailable for new hire enrollment beginning on Monday, November 1, 2010 at 8am until further notice.

New hires who are within 31 days of hire and wish to have new hire benefits effective prior to January 1, 2011, and have not yet elected coverages, must complete a 2009-2010 Employee Enrollment form.

Employees hired on or after October 29 but before November 15, have access to YES during the open enrollment period of November 1, 2010 through November 19, 2010 to elect coverages beginning January 1, 2011, but will still need to complete a 2009-2010 Employee Enrollment form for coverage effective prior to January 1, 2011.

Employees who are not able make their open enrollment selections by November 19, 2010, will need to complete both a 2009-2010 Employee Enrollment form and 2011 Enrollment form.

ISSUED

November 1, 2010