

## CONTENT AREA

### REMINDER - 2012 Pre-Retirement Seminars

#### ANNOUNCEMENT

Please remind your employees of the remaining Pre-Retirement Seminars in 2012. The seminars are for employees who are considering retirement in the next 6 months. The seminar will help employees to better prepare for their future retirement by gaining a better understanding of their retirement benefits. There will be presenters from ADOA Benefits, Social Security Administration, Retiree Accumulated Sick Leave (RASL), Deferred Compensation and the Arizona State Retirement System.

Please share this information with your employees so they can enroll if they are close to retirement.

The remaining seminars are held from 9 am to approximately 4:30 pm on the following dates:

July 18, 2012  
August 15, 2012  
September 19, 2012  
October 17, 2012  
November 7, 2012

The location of the seminar is 100 N 15<sup>th</sup> Ave, RM 300, Phoenix AZ 85007. Attendees will need to park on the North East corner of Adams and 15<sup>th</sup> Ave as all day parking is allowed in this lot.

**Advanced registration is required. Session seating is limited. Register as follows:**

1. Log into Y.E.S.
2. Click on Employee Training
3. Click on Registration by Category
4. Click on ADOA COURSES. Review the list of trainings until you find the seminar which is titled ADBEN102
5. Click on course ADBEN102
6. Click on the session number for the date you wish to attend
7. Follow the instructions to register

#### ISSUED

June 11, 2012