

## CONTENT AREA

### 2013 Dependent Eligibility Audit

#### ANNOUNCEMENT

The Human Resources Division, Audit Services, is currently conducting the Dependent Eligibility Audit for the 2013 plan year. This audit is performed each benefit plan year (January – December) and may occur either randomly or in response to uncertainty concerning dependent eligibility. The purpose of the audit is to ensure that only eligible individuals enroll in and receive benefits from the Benefit Options Health Plan. More importantly, it helps keep costs controlled for eligible members. Members were selected for audit by a random sampling of employee identification numbers.

Benefit files were reviewed for previously provided documentation (e.g. marriage license/certificate, birth certificate, adoption papers, etc.). If no supporting documentation was available, an initial request letter, dated May 1, 2013, was mailed to notify those members to submit supporting documentation for their dependents. Auditees have until July 5, 2013 (approximately 45 business days from the date of the letter) to provide the required documentation. Audit Services will be reviewing members' documentation to determine if enrolled dependents are eligible according to the plan requirements.

Should you have any questions regarding the Dependent Eligibility Audit, please contact Rosie Huntley, Audit Services Manager at:

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ISSUED

May 8, 2013