

CONTENT AREA

Fiscal Year End Processing in HRIS

ANNOUNCEMENT

To allow the General Accounting Office and the HRIS team to complete fiscal year end tasks, HRIS is scheduled to be unavailable for update from Friday, June 28, 2013 at 6:00 p.m. until Tuesday, July 2, 2013 at 6:00 a.m. Accordingly, HRIS will not be available for handwrites on Monday, July 1, 2013. HRIS will be available for view only during this time. The YES Website including Employee Time Entry (ETE) will not be affected by these scheduled changes.

For the latest HRIS availability information, please visit the HRIS Website at:

<http://www.hr.az.gov/hris/>

ISSUED

June 26, 2013