

## CONTENT AREA

2013 Pre-Retirement Seminars

## ANNOUNCEMENT

Benefit Services Division announces the 2013 schedule for the Pre-Retirement Seminars. The seminars are for employees who are considering retirement within six months. The seminar will help employees to better prepare for their future retirement by gaining a better understanding of their retirement benefits. There will be presenters from ADOA Benefits, Social Security Administration, Retiree Accumulated Sick Leave (RASL), Deferred Compensation and the Arizona State Retirement System.

Please share this information with your employees so they can enroll if they are planning to retire within six months of one of the following seminar dates:

January 16, 2013  
February 13, 2013  
March 13, 2013  
April 17, 2013  
May 15, 2013  
June 12, 2013  
July 17, 2013  
August 14, 2013  
September 11, 2013  
October 16, 2013  
November 13, 2013  
December 11, 2013

The seminar is held from 9 am to approximately 4:30 pm.

The location is 100 N 15th Ave, RM 300, Phoenix AZ 85007. Attendees will need to park on the North East corner of Adams and 15th Ave as all day parking is allowed in this lot.

**Advanced registration is required. Session seating is limited. Register as follows:**

1. Log into Y.E.S.
2. Click on Employee Training
3. Click on Registration by Category
4. Click on ADOA COURSES. Review the list of trainings until you find the seminar which is titled ADBEN102
5. Click on course ADBEN102
6. Click on the session number for the date you wish to attend
7. Follow the instructions to register

ISSUED

December 3, 2012