



# STATE OF ARIZONA ACTIVE 2015 ENROLLMENT FORM

**IMPORTANT! Enrollment should be completed online at [yes.az.gov](http://yes.az.gov). This form should only be used if you are unable to access Y.E.S.**

DATE RECEIVED

AGENCY

EFFECTIVE DATE

NEW EMPLOYEE    QUALIFIED LIFE EVENT    ADDRESS CHANGE    TERMINATION

### EMPLOYEE IDENTIFICATION

|                             |                     |                   |                                                                  |
|-----------------------------|---------------------|-------------------|------------------------------------------------------------------|
| LAST NAME, FIRST NAME, M.I. | EMPLOYEE EIN        | EMPLOYEE SSN      | <input type="checkbox"/> MALE<br><input type="checkbox"/> FEMALE |
| STREET ADDRESS              | COUNTY OF RESIDENCE | DATE OF BIRTH     |                                                                  |
| CITY, STATE, ZIP CODE       | WORK PHONE NUMBER   | HOME PHONE NUMBER |                                                                  |

**Are you enrolling a same-sex Domestic Partner? (circle one) Yes   or   No**

To qualify a same-sex Domestic Partner for the first time, you will need to complete and submit the DOMESTIC PARTNER AFFIDAVIT FORM (this form must be notarized). This form can be found on the Benefit Options website at [www.benefitoptions.az.gov](http://www.benefitoptions.az.gov).

### Employee Per Pay Period Cost Listed (26 Pay Periods)

#### MEDICAL PLANS

I DECLINE MEDICAL COVERAGE

##### EPO PLANS

| SELECT A PLAN        | CODE | EE ONLY                          | CODE | EE + ADULT                       | CODE | EE + CHILD                       | CODE | EE + FAMILY                       |
|----------------------|------|----------------------------------|------|----------------------------------|------|----------------------------------|------|-----------------------------------|
| CIGNA EPO            |      | <input type="checkbox"/> \$18.46 |      | <input type="checkbox"/> \$54.92 |      | <input type="checkbox"/> \$46.62 |      | <input type="checkbox"/> \$102.00 |
| BCBS AZ EPO          |      | <input type="checkbox"/> \$18.46 |      | <input type="checkbox"/> \$54.92 |      | <input type="checkbox"/> \$46.62 |      | <input type="checkbox"/> \$102.00 |
| AETNA EPO            |      | <input type="checkbox"/> \$18.46 |      | <input type="checkbox"/> \$54.92 |      | <input type="checkbox"/> \$46.62 |      | <input type="checkbox"/> \$102.00 |
| UNITEDHEALTHCARE EPO |      | <input type="checkbox"/> \$18.46 |      | <input type="checkbox"/> \$54.92 |      | <input type="checkbox"/> \$46.62 |      | <input type="checkbox"/> \$102.00 |

##### PPO PLANS

|                      |  |                                  |  |                                   |  |                                   |  |                                   |
|----------------------|--|----------------------------------|--|-----------------------------------|--|-----------------------------------|--|-----------------------------------|
| BCBS AZ PPO          |  | <input type="checkbox"/> \$71.54 |  | <input type="checkbox"/> \$161.54 |  | <input type="checkbox"/> \$152.77 |  | <input type="checkbox"/> \$224.31 |
| AETNA PPO            |  | <input type="checkbox"/> \$71.54 |  | <input type="checkbox"/> \$161.54 |  | <input type="checkbox"/> \$152.77 |  | <input type="checkbox"/> \$224.31 |
| UNITEDHEALTHCARE PPO |  | <input type="checkbox"/> \$71.54 |  | <input type="checkbox"/> \$161.54 |  | <input type="checkbox"/> \$152.77 |  | <input type="checkbox"/> \$224.31 |

##### HSA OPTION

|           |  |                                  |  |                                  |  |                                  |  |                                  |
|-----------|--|----------------------------------|--|----------------------------------|--|----------------------------------|--|----------------------------------|
| AETNA HSA |  | <input type="checkbox"/> \$12.00 |  | <input type="checkbox"/> \$47.08 |  | <input type="checkbox"/> \$37.38 |  | <input type="checkbox"/> \$89.08 |
|-----------|--|----------------------------------|--|----------------------------------|--|----------------------------------|--|----------------------------------|

#### DENTAL PLANS

I DECLINE DENTAL COVERAGE

| SELECT A PLAN               | CODE | EE ONLY                          | CODE | EE + ADULT                       | CODE | EE + CHILD                       | CODE | EE + FAMILY                      |
|-----------------------------|------|----------------------------------|------|----------------------------------|------|----------------------------------|------|----------------------------------|
| TOTAL DENTAL ADMINISTRATORS |      | <input type="checkbox"/> \$1.86  |      | <input type="checkbox"/> \$3.72  |      | <input type="checkbox"/> \$3.50  |      | <input type="checkbox"/> \$6.12  |
| DELTA DENTAL INDEMNITY/PPO  |      | <input type="checkbox"/> \$14.30 |      | <input type="checkbox"/> \$30.33 |      | <input type="checkbox"/> \$23.34 |      | <input type="checkbox"/> \$48.26 |

#### VISION PLAN

I DECLINE VISION COVERAGE

| SELECT A PLAN          | CODE | EE ONLY                         | CODE | EE + ADULT                      | CODE | EE + CHILD                      | CODE | EE + FAMILY                     |
|------------------------|------|---------------------------------|------|---------------------------------|------|---------------------------------|------|---------------------------------|
| AVESIS VISION COVERAGE |      | <input type="checkbox"/> \$1.84 |      | <input type="checkbox"/> \$5.97 |      | <input type="checkbox"/> \$5.89 |      | <input type="checkbox"/> \$7.43 |

Effective January 1, 2009, all Active State employees will be required to provide social security numbers (SSNs) for their enrolled dependents.

The SSN is used as the basis for the Medicare HICN. The Medicare program uses the HICN to identify Medicare beneficiaries receiving health care services, and to otherwise meet its administrative responsibilities to pay for health care and operate the Medicare program. In performance of these duties, Medicare is required to protect individual privacy and confidentiality in accordance with applicable laws, including the Privacy Act of 1974 and the Health Insurance Portability and Accountability Act Privacy Rule. Please note that the Centers for Medicare & Medicaid Services (CMS) has a longstanding practice of requesting SSNs or HICNs for coordination of benefit purposes.

Revised 12/22/14

**2015 ENROLLMENT FORM**



## STATE OF ARIZONA ACTIVE 2015 ENROLLMENT FORM

**IMPORTANT!** Enrollment should be completed online at [yes.az.gov](http://yes.az.gov). This form should only be used if you are unable to access Y.E.S.

**DEPENDENTS** - List all eligible dependents to be enrolled in medical, dental, and/or vision plans

| LAST NAME, FIRST NAME, M.I.<br><small>(USE AN ADDITIONAL FORM FOR MORE THAN 6 DEPENDENTS)</small> | DATE OF BIRTH<br>(MM/DD/YY) | SOCIAL SECURITY NUMBER | RELATIONSHIP CODE                                                                                              | MALE OR FEMALE                                        | ADD OR DELETE | INDICATE PLAN TYPE<br>MEDICAL (M) DENTAL (D)<br>VISION (V)                       |
|---------------------------------------------------------------------------------------------------|-----------------------------|------------------------|----------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|---------------|----------------------------------------------------------------------------------|
| LIST LAST NAME IF IT IS DIFFERENT FROM EMPLOYEE MEMBER                                            | REQUIRED                    | REQUIRED               |                                                                                                                |                                                       | A OR D        |                                                                                  |
| <b>Employee</b>                                                                                   |                             |                        | S- Spouse<br>C- Child<br>D- Same-Sex Domestic Partner<br>G- Guardian<br>P- Placed for adoption<br>T- Stepchild |                                                       |               |                                                                                  |
| <b>Spouse or Same-Sex Domestic Partner</b>                                                        |                             |                        | <input type="checkbox"/> S <input type="checkbox"/> D                                                          | <input type="checkbox"/> M <input type="checkbox"/> F |               | <input type="checkbox"/> M <input type="checkbox"/> D <input type="checkbox"/> V |
|                                                                                                   |                             |                        | <input type="checkbox"/> C <input type="checkbox"/> G <input type="checkbox"/> P <input type="checkbox"/> T    | <input type="checkbox"/> M <input type="checkbox"/> F |               | <input type="checkbox"/> M <input type="checkbox"/> D <input type="checkbox"/> V |
|                                                                                                   |                             |                        | <input type="checkbox"/> C <input type="checkbox"/> G <input type="checkbox"/> P <input type="checkbox"/> T    | <input type="checkbox"/> M <input type="checkbox"/> F |               | <input type="checkbox"/> M <input type="checkbox"/> D <input type="checkbox"/> V |
|                                                                                                   |                             |                        | <input type="checkbox"/> C <input type="checkbox"/> G <input type="checkbox"/> P <input type="checkbox"/> T    | <input type="checkbox"/> M <input type="checkbox"/> F |               | <input type="checkbox"/> M <input type="checkbox"/> D <input type="checkbox"/> V |
|                                                                                                   |                             |                        | <input type="checkbox"/> C <input type="checkbox"/> G <input type="checkbox"/> P <input type="checkbox"/> T    | <input type="checkbox"/> M <input type="checkbox"/> F |               | <input type="checkbox"/> M <input type="checkbox"/> D <input type="checkbox"/> V |
|                                                                                                   |                             |                        | <input type="checkbox"/> C <input type="checkbox"/> G <input type="checkbox"/> P <input type="checkbox"/> T    | <input type="checkbox"/> M <input type="checkbox"/> F |               | <input type="checkbox"/> M <input type="checkbox"/> D <input type="checkbox"/> V |

**Employee Per Pay Period Cost Listed (26 Pay Periods)**

**SHORT-TERM DISABILITY**

The Hartford Insurance Company provides the Short-Term Disability coverage. If you elect coverage, you will pay \$0.65 for every \$100 of earned income per month. Please visit [www.benefitoptions.az.gov](http://www.benefitoptions.az.gov) for more information regarding Short-Term Disability coverage.

I DECLINE SHORT-TERM DISABILITY       I ELECT SHORT-TERM DISABILITY

**SUPPLEMENTAL LIFE INSURANCE**

Supplemental coverage is available in increments of \$5,000. Your cost for Supplemental Life and AD&D insurance is based on your age as of January 1st (the first day of the plan year). The maximum amount for Supplemental Life is 3 times your salary up to \$500,000. Premiums for Supplemental Life coverage above \$35,000 are paid on an after-tax basis. You may elect to increase your Supplemental Life coverage during Open Enrollment.

I DECLINE SUPPLEMENTAL LIFE INSURANCE

I ELECT SUPPLEMENTAL LIFE INSURANCE      Total amount of employee coverage: \$ \_\_\_\_\_

**DEPENDENT LIFE INSURANCE**

I DECLINE DEPENDENT LIFE INSURANCE

|                                   |        |              |                                                                                               |         |              |
|-----------------------------------|--------|--------------|-----------------------------------------------------------------------------------------------|---------|--------------|
| <input type="checkbox"/> \$2,000  | \$0.43 | Plan Code 02 | <input type="checkbox"/> \$12,000                                                             | \$2.60  | Plan Code 12 |
| <input type="checkbox"/> \$4,000  | \$0.87 | Plan Code 04 | <input type="checkbox"/> \$15,000                                                             | \$3.25  | Plan Code 15 |
| <input type="checkbox"/> \$6,000  | \$1.30 | Plan Code 06 | <input type="checkbox"/> \$50,000*                                                            | \$10.85 | Plan Code 50 |
| <input type="checkbox"/> \$10,000 | \$2.17 | Plan Code 10 | *To qualify for \$50,000 you must elect a minimum of \$35,000 in Supplemental Life Insurance. |         |              |

|                                           |                           |                 |                            |
|-------------------------------------------|---------------------------|-----------------|----------------------------|
| Beneficiary Last Name, First Name         | Beneficiary Date of Birth | Beneficiary SSN | Beneficiary Contact Number |
| Beneficiary Street, City, State, Zip Code |                           |                 |                            |

**EMPLOYEE AUTHORIZATION AND SIGNATURE**

I hereby certify, under penalty of perjury, that the information I have provided in this application for employee benefits, including address and spouse/domestic partner and/or dependent information is accurate. I further acknowledge that I am aware that providing false information may subject me to a denial of employee benefits, disciplinary action, and potential prosecution pursuant to ARS Sections 13-2310, 13-2311, 13-2702, and other applicable provisions of the law. I authorize my employer to reduce my salary by applicable pre-tax dollars or reduce my paycheck by the applicable after-tax dollars for the insurance programs which I have elected. In addition, I have read and understand the declarations. I hereby acknowledge, I have received the Summary of Benefits and Coverage Documents as part of The Affordable Care Act (ACT).

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Return form to: ADOA Human Resources Division- Benefit Services , 100 N. 15th Ave., Suite 103, Phoenix, AZ 85007 or  
fax to: 602-542-4744 or email to: [benefitissues@azdoa.gov](mailto:benefitissues@azdoa.gov).

**2015 ENROLLMENT FORM**

STATE OF ARIZONA SUPPLEMENTAL FORM FOR BENEFICIARIES AND DEPENDENTS

**IMPORTANT! Enrollment should be completed online at [yes.az.gov](http://yes.az.gov). This form should only be used if you are unable to access Y.E.S.**

**EMPLOYEE IDENTIFICATION**

|                       |                |                    |                    |
|-----------------------|----------------|--------------------|--------------------|
| LAST NAME, FIRST NAME |                | EMPLOYEE ID NUMBER | DATE OF EMPLOYMENT |
| STREET ADDRESS        |                | CITY, STATE        | ZIP CODE           |
| HOME TELEPHONE        | WORK TELEPHONE | AGENCY NAME        | AGENCY CODE        |

**ADDITIONAL BENEFICIARIES**

|                                                                                                        |                |             |              |
|--------------------------------------------------------------------------------------------------------|----------------|-------------|--------------|
| <b>01</b> LAST NAME, FIRST NAME                                                                        | STREET ADDRESS | CITY, STATE | ZIP CODE     |
| PRIMARY BENEFICIARY OR CONTINGENT BENEFICIARY<br><input type="checkbox"/> P <input type="checkbox"/> C | % OF FUNDS     | SSN         | PHONE NUMBER |
| <b>02</b> LAST NAME, FIRST NAME                                                                        | STREET ADDRESS | CITY, STATE | ZIP CODE     |
| PRIMARY BENEFICIARY OR CONTINGENT BENEFICIARY<br><input type="checkbox"/> P <input type="checkbox"/> C | % OF FUNDS     | SSN         | PHONE NUMBER |
| <b>03</b> LAST NAME, FIRST NAME                                                                        | STREET ADDRESS | CITY, STATE | ZIP CODE     |
| PRIMARY BENEFICIARY OR CONTINGENT BENEFICIARY<br><input type="checkbox"/> P <input type="checkbox"/> C | % OF FUNDS     | SSN         | PHONE NUMBER |
| <b>04</b> LAST NAME, FIRST NAME                                                                        | STREET ADDRESS | CITY, STATE | ZIP CODE     |
| PRIMARY BENEFICIARY OR CONTINGENT BENEFICIARY<br><input type="checkbox"/> P <input type="checkbox"/> C | % OF FUNDS     | SSN         | PHONE NUMBER |

**TRUST OR LEGAL AGREEMENT**

NAME OF TRUST, WILL OR LEGAL AGREEMENT \_\_\_\_\_

ADDRESS WHERE FILED \_\_\_\_\_ CITY, STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

DATE OF TRUST \_\_\_\_\_

**ADDITIONAL DEPENDENTS**

| LAST NAME, FIRST NAME | MEDICARE<br>A= Medicare A B= Medicare B<br>C=Medicare A&B<br>D= No Medicare<br>E=Medicare Unknown | SSN | BIRTH DATE | RELATIONSHIP<br>C=Child G=Guardian<br>P=Placed for adoption<br>T=Stepchild | MALE OR FEMALE<br><input type="checkbox"/> M <input type="checkbox"/> F | DISABLED<br><input type="checkbox"/> Y <input type="checkbox"/> N |
|-----------------------|---------------------------------------------------------------------------------------------------|-----|------------|----------------------------------------------------------------------------|-------------------------------------------------------------------------|-------------------------------------------------------------------|
|                       |                                                                                                   |     |            |                                                                            | <input type="checkbox"/> M <input type="checkbox"/> F                   | <input type="checkbox"/> Y <input type="checkbox"/> N             |
|                       |                                                                                                   |     |            |                                                                            | <input type="checkbox"/> M <input type="checkbox"/> F                   | <input type="checkbox"/> Y <input type="checkbox"/> N             |
|                       |                                                                                                   |     |            |                                                                            | <input type="checkbox"/> M <input type="checkbox"/> F                   | <input type="checkbox"/> Y <input type="checkbox"/> N             |
|                       |                                                                                                   |     |            |                                                                            | <input type="checkbox"/> M <input type="checkbox"/> F                   | <input type="checkbox"/> Y <input type="checkbox"/> N             |
|                       |                                                                                                   |     |            |                                                                            | <input type="checkbox"/> M <input type="checkbox"/> F                   | <input type="checkbox"/> Y <input type="checkbox"/> N             |

I hereby certify under penalty of perjury that the information I have provided in this application for employee benefits, including spouse/dependent information is true and correct. I further acknowledge that I am aware that providing false information may subject me to a denial of employee benefits, disciplinary action and potential prosecution pursuant to ARS 13-2310, 12-2702 and other applicable provisions of the law.

**EMPLOYEE SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_