Arizona Department of Administration
Benefit Options
Benefit Services Division

It is time to prepare for open enrollment
October 26 through November 13, 2015

We are making things easy!

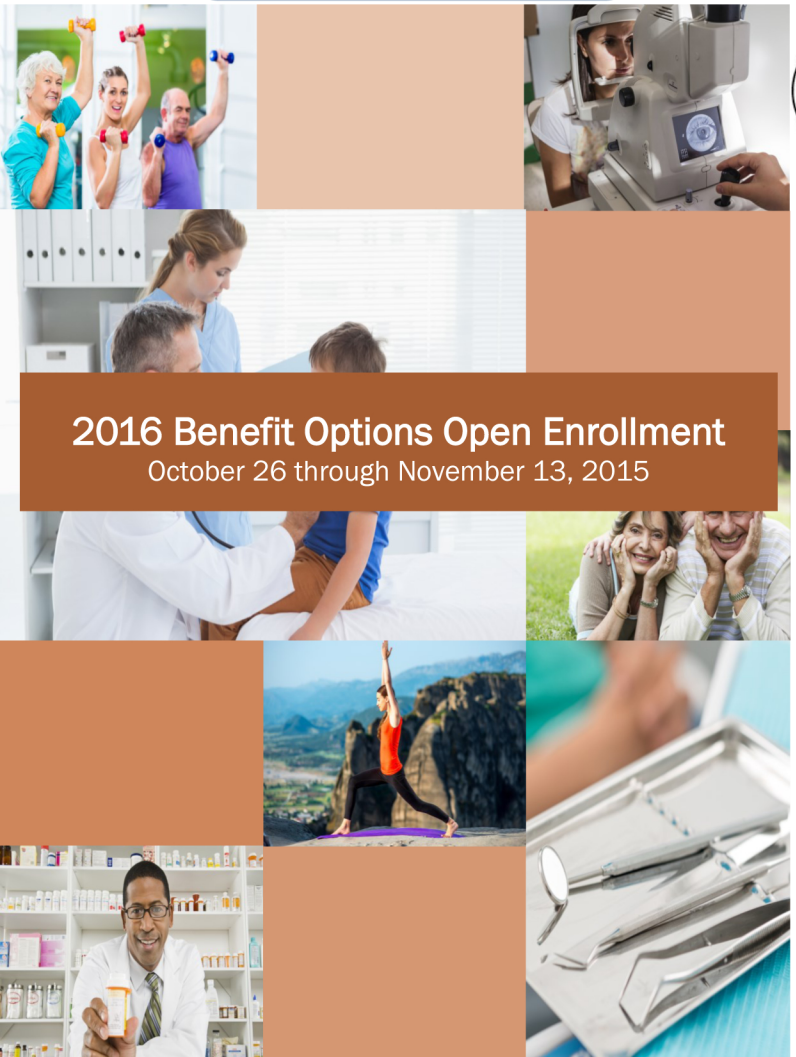
Decide — If you are satisfied with your medical, dental, and/or vision elections, no action is required.

Enroll — If you want to make a change to your current benefits and/or update your personal information, **complete your open enrollment form and return it to Benefit Services by November 13, 2015.**

Participate — Attend a benefit expo to be informed about your Plan choices.

2015-2016 Open Enrollment Plan

	August	September	October	November	December	January
Benefit Services will...	Send to your home: • Open Enrollment Packet		Host Benefit Expos: October 19 to November 5, 2015		Mail to your home: • 2016 enrollment confirmation • ID card only if you are newly enrolled or if you make a change to your coverage	
You need to...	• Review your 2015 elections • Visit the Benefit Options website at ***benefitoptions.az.gov*** for 2016 updates		• Attend a Benefit Expo • Complete your enrollment by **November 13** if you want to change or add benefits for 2016			



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Important Information
DO NOT DISCARD

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