

Benefit Options 2019 Open Enrollment

October 22 – November 9, 2018 @ 5 p.m. (Arizona time)

Active State Employee Instructions

The enclosed guide provides a summary of the Benefit Options package offered to **active state employees** by the Arizona Department of Administration (ADOA).

Two Options for Enrollment

1. Keep Your Current Coverage – No Action Needed

- This is a passive enrollment year – *if you want to keep your current coverage for 2019, no action is needed.* There is one exception for Flexible Spending Accounts, see * below.
- Your current benefits with ADOA as listed in the chart below will continue for the plan year starting January 1, 2019.



2. Change Your Coverage

- Make new elections online at **yes.az.gov**. See pg. 4 in the guide for instructions.
- All changes will become effective on January 1, 2019.

Your Current Benefit Elections

For your reference, your 2018 benefit elections are listed in the chart below. Elections are as of August 30, 2018.

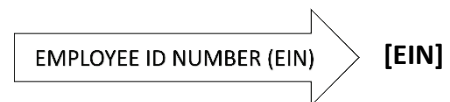
2018 ELECTIONS AS OF 8/30/2018	PLAN / AMOUNT	COVERAGE
MEDICAL	[MEDICAL]	[MEDCOVOPT]
DENTAL	[DENTAL]	[DNTCOVOPT]
VISION	[VISION]	[VISCOVOPT]
SUPPLEMENTAL LIFE - AMOUNT	[SUPPLIFE]	[SLCOVAMT]
DEPENDENT LIFE - AMOUNT	[DEPLIFE]	[DLCOVAMT]
SHORT-TERM DISABILITY		[SHORTTERMDIS]
MEDICAL FLEXIBLE SPENDING ACCOUNT*		[MEDFLEX]
LIMITED PURPOSE FLEXIBLE SPENDING ACCOUNT*		[LMEDFLEX]
DEPENDENT FLEXIBLE SPENDING ACCOUNT*		[DEPFLEX]

*Enrollment Exception

Flexible Spending Accounts (FSA) – You must re-enroll in your Healthcare FSA, Limited Purpose FSA, or Dependent Care FSA each year.

PASSWORD INFORMATION

USER NAME - When enrolling online at **yes.az.gov**, your user name is the same as your Employee ID Number (EIN) shown at right.



[FIRST_NAME] [LAST_NAME]
[ADDR1]
[ADDR2]
[CITY], [STATE] [ZIP]