

Benefit Options 2019 Open Enrollment

October 22 – November 9, 2018 @ 5 p.m. (Arizona time)

Return-to-Work Retiree Instructions

In this envelope: Your status as a return-to-work retiree entitles you to choose benefits from those available to both active and retired employees. Please refer to the active and retired guides enclosed to make your selections.

Two Options for Enrollment

1. Keep Your Current Coverage – No Action Needed

- This is a passive enrollment year – **if you want to keep your current coverage for 2019, no action is needed.** There is one exception for Flexible Spending Accounts, see * below.
- Your current benefits with ADOA as listed below will continue for the plan year starting January 1, 2019. If you have a subsidy, it will continue.



2. Special Instructions for Changing Coverage

- To make changes during Open Enrollment, your return-to-work status requires you to enroll as follows:
 - A) **For your active benefits:** Make election changes **ONLINE** at **yes.az.gov** during **Open Enrollment**.
 - B) **For your retiree benefits:** Make election changes **ON THE ENROLLMENT FORM** enclosed. Submit by email, fax or mail as listed on the form. Mailed forms must be postmarked by Nov. 9, 2018 to be accepted.
- All changes will become effective on January 1, 2019.

Your Current Benefit Elections

For your reference, your 2018 benefit elections are listed here, labeled by whether your coverage is under ADOA’s active state employee benefit plan or retired state employee benefit plan.

2018 ELECTIONS AS OF 8/30/2018	PLAN / AMOUNT	COVERAGE	BENEFIT PLAN TYPE
MEDICAL	[MEDICAL]	[MEDCOVOPT]	[type1]
DENTAL	[DENTAL]	[DNTCOVOPT]	[type2]
VISION	[VISION]	[VISCOVOPT]	[type3]
SUPPLEMENTAL LIFE - AMOUNT	[SUPPLIFE]	[SLCOVAMT]	[type4]
DEPENDENT LIFE - AMOUNT	[DEPLIFE]	[DLCOVAMT]	[type5]
SHORT-TERM DISABILITY		[SHORTTERMDIS]	[type6]
MEDICAL FLEXIBLE SPENDING ACCOUNT*		[MEDFLEX]	[type7]
LIMITED PURPOSE FLEXIBLE SPENDING ACCOUNT*		[LMEDFLEX]	[type8]
DEPENDENT FLEXIBLE SPENDING ACCOUNT*		[DEPFLEX]	[type9]

***Enrollment Exception: Flexible Spending Accounts (FSA)** – You must re-enroll in your Healthcare FSA, Limited Purpose FSA, or Dependent Care FSA each year.

PASSWORD INFORMATION

USER NAME - When enrolling online at **yes.az.gov**, your user name is the same as your Employee ID Number (EIN) shown at right.



[FIRST_NAME] [LAST_NAME]
[ADDR1]
[ADDR2]
[CITY], [STATE] [ZIP]