

**NOTICE OF HIPAA SPECIAL ENROLLMENT
RIGHTS FOR HEALTH PLAN COVERAGE**

If you decline enrollment in the State of Arizona's health plan for you or your dependents (including your spouse) because of other health insurance or group health plan coverage, you or your dependents may be able to enroll in the Benefit Options health plan without waiting for the next open enrollment period if you:

- Lose eligibility for that other health insurance or group health plan coverage (or if the employer stops contributing toward your or your dependents' other coverage). You must request enrollment within 31 days after your or your dependents' other coverage ends (or after the employer stops contributing toward the other coverage).
- Gain a new dependent as a result of marriage, birth, adoption or placement for adoption. You may be able to enroll yourself and your dependents. You must request health plan enrollment within 31 days after the marriage birth, adoption, or placement for adoption.
- Lose Medicaid or Children's Health Insurance Program (CHIP) coverage because you are no longer eligible. You must request medical plan enrollment within 60 days after the loss of such coverage.

If you request a change due to a special enrollment event within the 31-day timeframe, coverage will be effective on the date of birth, adoption or placement for adoption. For all other events, coverage will become effective the first day of the first calendar month beginning after the date the completed request for enrollment is received by HR-Benefits.

In addition, you may enroll in the State of Arizona's health plan if you become eligible for a state premium assistance program under Medicaid or CHIP. You must request enrollment within 60 days after you gain eligibility for medical plan coverage. If you request this change, coverage will become effective the first day of the first calendar month beginning after the date the completed request for enrollment is received by HR-Benefits. Specific restrictions may apply, depending on federal and state law.

Note: If your dependent becomes eligible for a special enrollment right, you may add the dependent to your current coverage or change to another health plan.

Arizona Department of Administration
Human Resources-Benefits
PO Box 6548
Phoenix, AZ 85005
Phone: 602-542-5008 or 800-304-3687
Fax: 602-542-4744
Email: Benefits@azdoa.gov
Website: benefitoptions.az.gov